

**FLINT COMMUNITY SCHOOLS
AN EQUAL OPPORTUNITY EMPLOYER**

Posting Dates: September 18, 2008, Until filled

TITLE: Athletic Trainer

Athletic Training is the management and care of injuries to a physically active student-athlete under the direction of a certified trainer.

An online application, which can be accessed from our website (www.flintschools.org), is required for all positions. In addition, for all administrative, professional, technical and executive secretarial level positions, applicants must also submit a signed letter of application, up-to-date resume', copy of transcripts, and three signed professional letters of recommendation. All letters cannot be older than 18 months. These documents must be scanned and uploaded through the online application process.

Current employees should follow bidding or transfer procedures as set forth within their master contracts, if applicable.

SPECIAL NOTICE:

Your application is not complete until all documents are signed and submitted. Incomplete applications will not be considered for employment.

QUALIFICATIONS:

Education: Bachelor's Degree plus 3 years experience in athletic training, or an equivalent combination of education and experience. Athletics Training experience preferred. Must have CPR and First Aid certificates.

Skills: Exemplary athletic training, leadership and communication skills

Other Requirements:

Newly hired employees must satisfactorily pass: 1) physical examination by a medical doctor; 2) police clearance; 3) reference check, including digital fingerprinting; and 4) 5-panel drug test. Must comply with Student Safety Initiative Legislation as amended.

To perform this job successfully an individual must be able to perform each essential function satisfactorily. The essential functions listed are representative of the knowledge, skill and /or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

REPORTS TO: Principal or his/her designee

TERMS OF EMPLOYMENT: Supplemental Annual Contract based on Master Teacher Contract; Salary \$2,805/annually (with no benefits).

ESSENTIAL FUNCTIONS:

Works closely with Athletic Directors

TITLE: Athletic Trainer

ESSENTIAL FUNCTIONS continued:

Provide athletic training to student athletes in accordance with district and state athletic training rules and regulations.

Provide athletic training services for all home athletic contests and away varsity sports.

Act as liaison between the school district, administration, athletes and their parents as it relates to sports.

Maintain accurate records of injuries, treatments and provide insurance claim forms for all sports injuries that are treated.

Provide the coaches and athletic director with a list of athletes medically eligible to compete under district and Michigan High School Athletic Association rules and regulations.

Development of injury prevention programs for student-athletes.

Assess, manage, treat, rehabilitate and recondition of the student-athlete.

Provides technical expertise in the evaluation and management of athletic injuries.

Utilizes problem-solving techniques to tactfully address athletic injury questions/concerns.

Communicates with parents and student-athletes the importance of full medical disclosure (e.g., medical history, medications, injuries, treatment regimes, etc.) and procedures for assistance with an injury.

Evaluates, treats, and monitors minor injuries (e.g., abrasions, lacerations, muscle strains, etc.).

Consults a physician when the extent of an injury is not clear.

Documents all injuries that require treatment.

Assumes responsibility for determining an athlete playing status when a physician has not evaluated the student's condition.

Oversees all orthopedic taping, bracing, and therapeutic exercise activities.

Assigns and monitors tasks performed by student aides/helpers.

Participates in sports meetings when necessary and professional growth opportunities as directed.

Maintains a professional appearance.

Must be accessible to the Athletic Director, coaches, student-athletes, parents and the Flint Community Schools.

The information contained in this job description is not an exhaustive list of the duties performed for this position. Additional duties and responsibilities may be assigned.

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PHYSICAL DEMANDS FOR POSITION:

Sedentary Work (See U.S. Department of Labor Guidelines)

EVALUATION:

Performance of this position will be evaluated annually in accordance with provisions of the Master Teacher Contract between the Board of Education of the City of Flint, Michigan and the United Teachers of Flint, Inc.

Rev. 9/03/08

Statement of Assurance of Compliance with Federal Laws

It is the policy of the Flint Community Schools not to discriminate on the basis of color, national origin, age, gender, height, weight, disability, religion, or marital status in any of its programs, activities, or employment. Inquiries should be addressed to the:

Executive Director of Human Resources/Legal Affairs • 923 E. Kearsley St.,
Flint, Michigan 48503-1974 • (810) 760-1124.

Translation services are available upon request, please call 760-6770

خدمات ترجمة متوفرة تحت الطلب, الرجاء أن تتصلوا على رقم الهاتف 760 - 6770

**Ponemos a sus órdenes el servicio de traducción. Las personas
interesadas, favor de llamarnos al 760-6770**

設有翻譯服務, 祇要提出要求, 請電760-6770.