

FLINT COMMUNITY SCHOOLS  
AN EQUAL OPPORTUNITY EMPLOYER

**Posting Dates: May 21, 2009, until filled**

**TITLE: Cheerleading Head Coach, Northwestern High School**

An online application, which can be accessed from our website ([www.flintschools.org](http://www.flintschools.org)), is required for all positions. In addition, for all administrative, professional, technical and executive secretarial level positions, applicants must submit a signed letter of application, up-to-date resume', copy of transcripts, and three signed professional letters of recommendation. All letters cannot be older than 18 months. These documents must be scanned and uploaded through the online application process.

Current employees should follow bidding or transfer procedures as set forth within their master contracts, if applicable.

**SPECIAL NOTICE:**

*Your application is not complete until all documents are signed and submitted. Incomplete applications will not be considered for employment.*

Current employees should follow bidding or transfer procedures as set forth within their master contracts, if applicable.

**QUALIFICATIONS:**

**Education:** Two years experience with cheerleading programs required. Bachelor's degree preferred.  
Must complete Coaches Assessment Program training.

**Skills:** Knowledgeable of cheerleading, coaching techniques and student supervision.

Ability to work successfully and communicate effectively with high school students, parents, school staff and the public.

Ability to perform extra duty responsibilities in accordance with school and district procedures and policies.

Knowledge of CPR and emergency First Aid procedures. CAP Certification preferred.

Exhibits personal integrity, honesty, zeal and compassion.

High degree of organizational and time management skills.

Clarity of thoughts and expression in oral and written communications.

High degree of organizational and time management skills.

Ability to identify a need for crisis and personal intervention.

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**Other Requirements:**

Newly hired employees must satisfactorily pass: 1) physical examination by a medical doctor; 2) police clearance; 3) reference check, including digital fingerprinting; and 4) 5-panel drug test. Must comply with Student Safety Initiative Legislation, as amended.

To perform this job successfully an individual must be able to perform each essential function satisfactorily. The essential functions listed are representative of the knowledge, skill and /or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**REPORTS TO:** Principal and/or Athletic Director

**TERMS OF EMPLOYMENT:** Supplemental Annual Contract based on Master Teacher Contract.  
\$1,685.00

**ESSENTIAL FUNCTIONS:**

Develops cheerleading skills that support all athletic teams.

Supervises cheerleading practices and all activities where cheerleaders are present.

Provide opportunities for cheerleaders to learn new skills.

Teach cheerleaders, by precept and example, respect for school authorities and contest officials, providing support for them in cases of adverse decisions and refraining from critical comments in public or to the media.

Present a clean and professional image in terms of personal appearance and provide a positive role model in terms of personal habits, language and conduct.

Responsible for conducting tryouts and placement of cheerleaders.

Monitors cheerleaders' academic progress status.

The information contained in this job description is not an exhaustive list of the duties performed for this position. Other duties within the classification and the physical demands of the job may be assigned.

**PHYSICAL DEMANDS FOR POSITION:**

Medium Work (See U.S. Department of Labor Guidelines)

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**EVALUATION:**

Performance of this position will be evaluated annually in accordance with provisions of the Master Teacher Contract between the Board of Education of the City of Flint, Michigan and the United Teachers of Flint, Inc.

HR/LA/dmh  
Rev. 05-2009

**Statement of Assurance of Compliance with Federal Laws**

It is the policy of the Flint Community Schools not to discriminate on the basis of color, national origin, age, gender, height, weight, disability, religion, or marital status in any of its programs, activities, or employment. Inquiries should be addressed to the:

Executive Director of Human Resources/Legal Affairs • 923 E. Kearsley St.,  
Flint, Michigan 48503-1974 • (810) 760-1124.

**Translation services are available upon request, please call 760-6770**

خدمات ترجمة متوفرة تحت الطلب، الرجاء أن تتصلوا على رقم الهاتف 760 - 6770

**Ponemos a sus órdenes el servicio de traducción. Las personas  
interesadas, favor de llamarnos al 760-6770**

設有翻譯服務，祇要提出要求，請電760-6770.